# HON Car TOURS INCIDENT aid Services?





Office walk-ins, Referrals from courts, NGOs, Police Stations, Bureau's visits to Prisons and other **Government Institutions.** 



## Am I eligible to access legai Aid services?

### In order to apply for legal aid the following procedure is followed:

- Once at our offices, the client or his or her relatives are directed to meet a legal officer to give their statement.
- If the client did not come in person due to his incarceration a personal interview is arranged at the place of detention to seek further information.
- The client must then complete a legal aid

- application form applying for legal aid.
- The client must give details of his financial position on the legal aid application form.
- The statement, legal aid form and supporting documents are then submitted to the authorizing officer for approval.
- Decision on whether legal aid is granted or not
- The decision of the amount of the financial contribution to be made by the client is also made by the authorizing officer.
  - The matter is then assigned to handling officer.





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